

Committee and Task Assignments, Department of Mathematical Sciences 2014–2015

August 1, 2014

Table 1: Standing, Liaison and Task Committees, 2014–2015

Standing committee	Chair	Members	Load
Algebra, Precalc& Gen-Ed Assess.*	Abby	Amal, Alyne, Chris, Debra, Karen, Laura, Linda, Marta, Mary, Ron	varies
Undergrad Curriculum & Teaching	Mary	Shibin, Dante, John	varies
Undergraduate Majors & Minors	Dante	Louiza, Tiziana, Bruce, Chris	heavy
Graduate Studies	Susana, Ernie (FA), Ross (SP)	Louiza (FA), Jerry, Paul	heavy
Grad Recruiting Subcmte	Robert (FA) Tony (SP)	Nick, Shibin	heavy
Hiring/ Research Plan.**	John	Marcus, Nick, Pat M. , Robert	medium
Liaison Committee	Chair	Members	Load
Campus Liaison		Mary (Biol), Debra, Ernie (Eng), Linda (CoB), Ted, Pat M (CoEd)	varies
DACC/MATYC Liaison	Alyne	Abby	light/med
Students/PME/Visitors	Mary	Bruce	light/med
A&S Advising		Ernie, John, Susana	light
Library Liaison / MRR	Pat B		varies
Web Liaison***			
Activity			
Colloquium	Tiziana		heavy
Math Awareness Month	Marcus	Ted	light/med
Competitions coordinator		Nick	varies
Social			light
Math Ed Lab	Pat B	Karen	light/med
Display cases	Jerry		light

Table 2: Elected, ad-hoc and coordination, 2014–2015

Elected/appointed (Fall 2013)	Chair	Members
Advisory (Fall)	Joe	Ernie (XO), Dante, Pat M, Ted , Chris, Abby (XO)
Promotion and Tenure	Ross	Tiziana, Pat M
Promotion to Professor	Pat M	Ross, Dante
College Promotion	Ernie	—, —
Ad hoc (Fall 2013)****	Chair	Members
Curric. materials dev.	Jerry	
Elem. Ed. Math	Pat B	
Math Finance Planning	Nick	
Course (Fall 2014, Tent.)	Coordinator	Secondary
MATH 120	Mary	
MATH 121G	Laura	Linda
MATH 142G	Linda	
MATH 190G	Abby	Chris
MATH 191G	TBD	Debra
MATH 192G	Ross	Shibin
MATH 210G	Pat M	Bruce
MATH 291G	Susana	
MATH 392	Tiziana	
STAT 251G	Tony	Alyne

Table 3: Self reported membership on College and University Committees, 2014–2015

External Univ. Cmte.	Member
Comp. Sci P&T	Robert
A&S CT P&T	Linda
Journalism P&T	Jerry
A&S College Council	Susana
A&S Research	Susana (ch)
A&S Planning & Budget	Bruce
A&S Curriculum	Tiziana
A&S Awards	Pat Morandi
A&S Grad Affairs	Pat Baggett
A&S CT Promotion	Linda
Univ. Research Council	Robert
Faculty Senate	Morandi

Notes:

* APC: This is an umbrella committee. Different members will be appointed different tasks

** HRP: The department has not been, and probably will not be allotted any tenure-track searches for 2014–2015. The main task of the committee will be to advise the department on directions for future hiring and the department head on parameters for requests for future lines.

*** Web Liaison: The department has not been taking advantage of the opportunity to promote itself locally and nationally through its web resources. This is a much higher priority than display cases, Math Awareness Month, and some of the other activities listed.

**** Ad hoc: Please contact the designated lead if you are interested in participating on an ad-hoc committee listed. Please contact the department head if you see an immediate need for a different ad-hoc committee.

Flexibility: If you find yourself significantly involved in the work of a committee to which you were not assigned, but got involved with for some reason, please make a note of it in Digital Measures. Some committees have more variable roles than others, and subtasks can be coordinated with the chair without requiring a meeting of the entire committee.

Load: Perceived workload for appointments is listed on the right. In some cases the vast majority of work falls on the chair; in others it is distributed more evenly. Some committees have a heavy workload but over a short duration. Digital measures asks for an approximate number of hours on task. Please do not grossly underestimate your hours, even if the work is not very edifying, and include, at your own discretion, hours spent thinking about how to conduct the business of the committee. Please mention your role and consult the chair regarding key accomplishments if needed.

Course coordination. This should be reported under “Teaching” in Digital Measures. You can do so by adding a column to your table for scheduled teaching title “Coordinator” or, better, renaming another column such as “new course preparation?” to “course coordinator?”